



TOWN OF WATERTOWN
WATER AND SEWER BIPARTISAN COMMITTEE
TUESDAY, MARCH 02, 2026, 5:30 PM
SPECIAL MEETING
MINUTES

WATERTOWN TOWN HALL
TOWN COUNCIL CHAMBERS
61 ECHO LAKE RD WATERTOWN, CT 06795

1. Call meeting to order.

Meeting called to order at 5:30 p.m.

2. Roll Call.

Present: Michele McHugh

Dan Cocchiola

Joseph Chabot

Jeffrey Cheney

Adam Simonsen

Absent:

3. Public Participation. – none.

Chair Michele McHugh spoke in regards to recording and posting of the meeting and referred to a letter from Mark Raimo, Town Manager.

Chair Michele McHugh reviewed the charge of the committee.

4. New Business

Continued development of structure for recommendation report:

Charge of Comities

Recommendation

Executive Summary

Background

Process

The committee had discussions regarding:

1. Litigation Risk Management Policy
2. WSA Management Policy
3. Budget Forecasting should be on the current budget year
4. A mechanism for informing the public
5. Adopting best practice for Executive Session
6. To define the roles and responsibilities of the relationship between WSA and Town Council

The committee will put together a framework on the discussions and recommendations.

5. Adjournment – the meeting adjourned at 6:26 p.m.

Respectfully,

Michele McHugh, Chair